

3rd January 2020

Nick Adams  
Chief Finance Officer  
Avon & Somerset Constabulary

Dear Nick

Further to the process for an interim Chief Executive Officer, Mark Simmonds has been appointed; this means that he will be unable to continue as the PCC's s151 officer.

I am writing to invite you to act as my s151 on an interim basis until a substantive CEO is appointed by the next Police and Crime Commissioner.

Mark will continue to advise me on key financial matters as CEO and will continue to lead on pension and treasury issues for the OPCC.

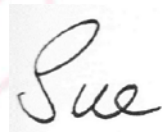
I understand that Mark has discussed the requirements of the role with you.

We value our good working relationships with you and would not wish to take advantage of these. We will seek to manage this interim period in a respectful and balanced manner to allow the statutory functions to operate without placing an undue burden on you or Mark.

I would stress that I am holding the substantive post of PCC's S151 officer open and that Mark may return to this role if he does not carry on as CEO in the future.

Thank you for your support in this interim period

Yours sincerely



**Sue Mountstevens**  
Police and Crime Commissioner  
for Avon and Somerset